

NOTICE OF MEETING

Overview and Scrutiny Commission

Thursday 16 November 2017, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: OVERVIEW AND SCRUTINY COMMISSION

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Allen, Mrs Angell, Mrs Birch, Brossard, Finnie, Harrison, Mrs McCracken, Porter, Mrs Temperton and Tullett

Church Representative Members (Voting in respect of Education matters only)

One Vacancy and One Vacancy

Parent Governor Representative Members (Voting in respect of education matters only)

Mrs L Wellsteed and One Vacancy

cc Substitute Members of the Commission

Councillors Dudley, Mrs Mattick, Peacey, Thompson and Worrall

Executive Members Invited:

Councillors Dr Barnard, McCracken and Turrell

ALISON SANDERS
Director of Resources

EMERGENCY EVACUATION INSTRUCTIONS

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If you require further information, please contact: Kirsty Hunt
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Published: 8 November 2017



Overview and Scrutiny Commission
Thursday 16 November 2017, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House,
Bracknell

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

Note: There will be a private pre-meeting for members of the Commission at 6.45pm in the Function Room, Easthampstead House

The Chairman has asked that any detailed or procedural questions arising from the Quarterly Service Report should be referred to the Director of Resources in advance. Except in cases of urgency, only issues of strategic importance or of wider implications should be raised at the meeting.

AGENDA

Page No

1. Apologies for Absence/Substitute Members

To receive apologies for absence and to note the attendance of any substitute members.

2. Minutes and Matters Arising

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 21 September 2017.

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3. Declarations of Interest and Party Whip

Members are asked to declare any disclosable pecuniary or affected interests including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an affected Interest in a matter must disclose the interest to the meeting and must not participate in discussion of the matter or vote on the matter unless granted a dispensation by the Monitoring officer or by the Governance and Audit Committee. There is

no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

4. Urgent Items of Business

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. Public Participation

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

PERFORMANCE MONITORING

6. Quarterly Service Reports

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the QSRs for the second quarter of 2017/18 (July to September 2017) relating to:

- Resources Directorate

Please note at the time of agenda publication these reports were not available and be published as soon as possible.

HOLDING THE EXECUTIVE TO ACCOUNT

7. Executive Forward Plan

Scheduled Executive Key and Non-Key Decisions of a corporate nature are attached for consideration.

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OVERVIEW AND POLICY DEVELOPMENT

8. Work Programme and Panel Activity Update

To note the progress against the Overview and Scrutiny work programme, and the reports from Overview and Scrutiny Panel Chairmen on each Panel's progress against the work programme.

19 - 24

9. Bracknell Forest Infrastructure Provision

To update the Commission on progress with the provision of infrastructure supporting the current local plan and the future infrastructure planning to sit alongside and within the Comprehensive Local Plan.

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10. Exclusion of the Public and Press

To consider the following motion:

That pursuant to section 100A of the Local Government Act 1972, as amended, and having regard to the public interest, members of the public and press be excluded from the meeting for consideration of items 11 and 12 which involves the likely disclosure of exempt information under the following category of Schedule 12A of that Act:

- (3) Information relating to the financial or business affairs of any particular person (including the authority holding that information).

11. Matters relating to Local Plan

To update the Commission on progress of the new local plan and outline the progress to date and the programme for the plan from the present time to adoption.

29 - 36

12. School Places Plan and School Capacity Strategy

To update the Commission on the School Places Plan and School Capacity Strategy.

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DATE OF NEXT MEETING

The next meeting of the Overview and Scrutiny Commission has been arranged for 25 January 2018, with a pre-meeting for Members at 6:45 pm.

**OVERVIEW AND SCRUTINY COMMISSION
21 SEPTEMBER 2017
7.30 - 9.15 PM**



Present:

Councillors Leake (Chairman), Angell (Vice-Chairman), Allen, Mrs Angell, Mrs Birch, Brossard, Finnie, Harrison, Mrs McCracken, Mrs Temperton and Leake (Chairman)

Apologies for absence were received from:

Councillors Porter and Tullett

Executive Members:

Councillors Heydon and McCracken

Also Present:

Councillor Peacey and Heydon

In Attendance:

Alison Sanders, Director of Resources

Councillor Sarah Peacey

Steven Caplan, Chief Officer: Property

Councillor Peter Heydon, Executive Member for Transformation and Finance

Andrea Carr, Overview and Scrutiny Officer

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Stuart McKellar, Borough Treasurer

14. Minutes and Matters Arising

RESOLVED that the minutes of the meeting of the Commission held on 6 July 2017 be approved as a correct record, and signed by the Chairman.

15. Declarations of Interest and Party Whip

There were no declarations of interest relating to any items on the agenda, nor any indication that members would be participating whilst under the party whip.

16. Urgent Items of Business

There were no items of urgent business.

17. Public Participation

No submissions had been made by members of the public under the Council's Public Participation Scheme for Overview and Scrutiny.

18. Update on the Council's Financial Position

The Borough Treasurer introduced an information report and gave a supporting presentation to provide the Commission with transparency of the Council's most up to

date financial position in respect of the current year and the following years' budgets. The report and presentation also served as a progress update in respect of the delivery of the Efficiency Plan which set out the approach to be taken to deliver balanced budgets for the period up to 2019/20.

The Commission was provided with a reminder in respect of the Council's financial challenge 2017/18 to 2019/20, the latest budget monitoring position for 2017/18, progress with delivering the Transformation Programme and next steps in planning for 2018/19 to 2019/20.

The financial challenge when the current year's budget was agreed consisted of a budget gap of £25m to be met by delivering the agreed Transformation Programme, Council Tax increases, efficiencies and savings to be identified cash-flowed by use of balances. The Commission was advised of what the Council's Medium Term Strategy could potentially deliver up to 2020/21 across departments taking account of pensions, debt and other factors provided that demand could be managed effectively and no significant Government policy shifts occurred.

The latest reported 2017/18 monitoring position showed that there were significant increases in demand for social care services exceeding budgeted provision by approximately £3.7m; minimal predicted variances from other services; and a range of issues being closely tracked that were expected to have financial impact during the year totalling £0.6m of additional pressure, the most significant of which was income loss in the region of £0.45m due to the closure of Coral Reef. Usage was expected to rise after re-opening in September 2017. This equated to a position at the end of July 2017 of a potential overspend of up to £4.3m with a remaining contingency of £1.7m. This excluded grant for Adult Social Care from the Spring Budget (subject to the Care Quality Commission inspection) of £0.9m. Further money released by the Clinical Commissioning Group was £0.4m. Borrowing was lower than expected, reducing debt charges, and a consistent pattern of underspends was emerging in the last part of the year. Although there was cause for concern, the position was being kept under close review and spend was tightly managed.

Transformation reviews had commenced in 2016/17 and underpinned the 2017/18 and 2018/19 budgets. Most reviews had been delivered or were on track for delivery realising savings of Libraries (£0.4m), Leisure (£1.5m), Arts (£0.2m), major property reviews (£0.5m), income generation (£2m), Support Services (£0.8m), capital financing (£0.4m) and town centre car parking (£0.5m). Other reviews in the areas of Planning and Building Control (£0.2m) and Parks and Countryside (£0.4m) had been brought forward to deliver savings earlier.

Significant increases in demand were being experienced in Adults' and Children's Services where transformation reviews had identified possible savings up to £5m (£3m Adults' and £2m Children's). The delivery of savings in Adults' Services were behind original expectation whilst the Gateway Review for the Analyse stage of the Children's Services review was due at the end of September 2017. There was a difficult balance to strike between a whole systems approach and targeted interventions together with a need to respond to rising service demand alongside delivering transformational change with pressure on resources becoming a critical factor.

The Commission was of the view that it was critical that the savings targets for these two departments were met. Bearing in mind the financial resources being discussed there was a significant risk that the Council's financial targets would not be met as they were dependent on the successful completion of the transformation programme.

Financial planning for 2018/19 and 2019/20 was based on Efficiency Plan assumptions in the areas of revenue spending pressures, capital programme spend, Transformation Programme savings, efficiency savings, the four year settlement, business rates income increases, maximum permitted Council Tax increases and the use of balances to support the budget. The Commission was advised of the current position in these areas.

The move to new national funding systems did not include the Local Government Finance Bill in the current legislative programme which featured a new 100% business rates system and further local flexibility around business rates chargeable. The Government was seeking further pilot areas to test possible future arrangements and Berkshire authorities were working on a joint bid. Work was continuing on a 'fair funding' review to support a new system introduction. The Government's intention to introduce national schools funding formula was reaffirmed with the Secretary of State's announcement of increased minimum per pupil funding which would benefit local schools with funding paid directly to schools from 2020.

Conclusions drawn were that significant demand increases were causing financial pressure in the current year and most probably in future years; a higher level of savings would be required than signalled in the Efficiency Plan, unless additional income could be secured; the Transformation Programme was largely delivering expected savings with a current focus on the pace of delivery of complex Children's and Adults' programmes; the 2017/18 finance settlement placed an additional £2m pressure on the medium term financial plan; further adverse changes were possible in 2018/19; and the long term future remained uncertain. Officers were continuing to work on options for Members to consider in the Autumn. Securing resources to deliver the scale of change needed alongside delivering services remained a key challenge.

The following points arose from questions and discussion:

- The opening of the Lexicon had led to a six fold increase in town centre car park income but this was over a very short time period and would need to be monitored.
- The additional Council Tax precept for social care consisted of a 3% supplement in years one and two with no supplement in year 3.
- A saving of £400k would be realised when Easthampstead House was demolished.
- The Berkshire authorities' joint bid for the Government's pilot to test possible future arrangements was likely to be a pooled arrangement with grant split between the individual authorities according to the agreed formula.

Commission members were encouraged to prepare for, and attend, the Children's Services Analyse phase Gateway Review the following week.

19. **Council Plan Overview Report**

The Commission was invited to review the Council's performance against the Council Plan over the first quarter of 2017/18. The Director of Resources highlighted good progress in the actions in the departmental service plans with 83% of the 129 actions on target to be completed within the timescales set. The position with performance indicators across the Council for each of the strategic themes was positive with the status for the key indicators in the Council Plan in the second quarter being 80.5% green i.e. on, above or within 5% of the target. Attention was drawn to the favourable outcome of the Ofsted inspection of the Council's Children's Services which had

inspected services for children in need of help and protection, children looked after and care leavers. The outcome graded services as 'Good' with services for Looked After Children, care leavers and adoption 'Outstanding'. Preparation for the inspection had impacted on the Children's Services Transformation Project which was currently at the Analyse phase. The Transformation Programme was generally progressing well and on track.

The following points arose from questions and discussion:

- Although good progress had been achieved with the on-line portal, the status of performance indicator L256 (Percentage of transactions carried out online and the use of the customer portal (Quarterly)) was currently red as the target had been set high and performance was expected to improve by December. Every opportunity was taken to promote use of the on-line portal across the Council. Members were invited to promote the portal to residents.
- Further information was sought in respect of:
 - improving performance on the number of people who received Falls Risks Assessments in the quarter (Performance Indicator L277)
 - actions to reduce the number of nights in non-self contained accommodation (Performance Indicator L178).
 - methods to retain children's social workers and maintain their average caseload ratio per worker at a better level (Performance Indicator L289).
 - the planned shutdown of Lakeside.

The low figure of 33 homes being given planning permission during the quarter was questioned and an explanation was requested (Performance Indicator L284).

20. Quarterly Service Reports (QSRs)

The Commission noted the latest trends, priorities and pressures in terms of departmental performance as reported in the QSRs for the first quarter of 2017/18 (April to June 2017) relating to the Chief Executive's Office and the Corporate Services Department. The Director of Resources advised that this would be the last quarter when a QSR for the Chief Executive's Office would be produced owing to the Office being dispersed across the Council. Its functions would be reported on in the relevant departmental QSRs.

21. Executive Forward Plan

Members received and noted the scheduled Key and Non-Key Executive Decisions of a corporate nature.

22. Work Programme and Panel Activity Update

The Commission noted progress against the Overview and Scrutiny work programme for 2017-18 and the reports from Overview and Scrutiny Panel Chairmen on each Panel's progress against the work programme (where provided).

23. Exclusion of the Public and Press

RESOLVED that pursuant to section 100A of the Local Government Act 1972, as amended, and having regard to the public interest, members of the public and press be excluded from the meeting for consideration of item X which involved the likely disclosure of exempt information under category 1 of Schedule 12A of that Act:

- (3) Information relating to the financial or business affairs of any particular person (including the authority holding that information).

24. Commercial Property Investment Strategy

The Commission received a presentation in respect of the Council's Commercial Property Investment Strategy. The Borough Treasurer advised that the Strategy was a key element in the Council's Transformation Programme and was financially driven aiming to invest in property with a view to earning additional and increasing net income to support front-line services.

The Strategy had been endorsed by Council on 30 November 2016 and covered the Council's objectives for acquiring property investments, criteria for investment acquisition, management of risks, governance arrangements and the process for acquisitions. The implementation of the Strategy was monitored by the Executive Committee (Commercial Property) which met after each meeting of the Executive and featured an Assessment Matrix, due diligence / professional advisors, early lessons learnt and a current ceiling of investment. Although higher risk could lead to greater returns, it was necessary to identify an appropriate balance between risk and return. The Chief Executive had delegated authority to approve property investments as it could be necessary to progress purchases rapidly owing to competition from other investors.

The Chief Officer: Property provided Members with details of the properties the Council was investing in. The Council would inspect the properties on an annual basis. Lessons had been learned from a previous commercial property investment made by the Council.

There was media interest and coverage of local authorities acquiring commercial property as there was a view that it was a high risk venture being undertaken by many councils. Although it was likely that CIPFA would modify related financial rules to mitigate associated risks, it was considered unlikely that the practice would be prevented.

The Strategy was discussed at some length and Members asked questions concerning matters including procuring commercial property agents, management resource implications of expanding the commercial property portfolio, borrowing interest rates, financial strategy, duration of debt portfolio and competition with other local authorities. The possibility of increasing borrowing levels was raised and whilst there was some support for this, reservations were also made.

CHAIRMAN

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OVERVIEW & SCRUTINY COMMISSION

EXECUTIVE WORK PROGRAMME

CHIEF EXECUTIVES OFFICE

REFERENCE:	I072169
TITLE:	Establishment of a People Directorate
PURPOSE OF REPORT:	To approve the first steps towards the establishment of a People directorate as part of the Council's Transformation Programme.
DECISION MAKER:	Executive
DECISION DATE:	21 Nov 2017
FINANCIAL IMPACT:	To be determined, but the intention is to generate savings by reducing the number of directorates.
CONSULTEES:	Members of the Council and staff.
CONSULTATION METHOD:	Meetings and consultation documents.

REFERENCE:	I071762
TITLE:	Local Government and Social Care Ombudsman Annual Review Letter 2017
PURPOSE OF REPORT:	To receive the Local Government and Social Care Ombudsman Annual Review letter 2017.
DECISION MAKER:	Executive
DECISION DATE:	21 Nov 2017
FINANCIAL IMPACT:	No financial implications.
CONSULTEES:	Elected Members and Officers
CONSULTATION METHOD:	Reports.

REFERENCE:	I072331
TITLE:	Council Plan Overview Report
PURPOSE OF REPORT:	To receive the Council Plan Overview Report (CPOR) for Quarter 2 of 2017/18
DECISION MAKER:	Executive
DECISION DATE:	19 Dec 2017
FINANCIAL IMPACT:	Within Report
CONSULTEES:	None.
CONSULTATION METHOD:	Not applicable.

REFERENCE:	I072332
TITLE:	Council Plan Overview Report
PURPOSE OF REPORT:	To receive the Council Plan Overview Report (CPOR) for Quarter 3 of 2017/18.
DECISION MAKER:	Executive
DECISION DATE:	10 Apr 2018
FINANCIAL IMPACT:	Within report.
CONSULTEES:	None.
CONSULTATION METHOD:	Not applicable.

OVERVIEW & SCRUTINY COMMISSION
EXECUTIVE WORK PROGRAMME
RESOURCES

REFERENCE:	I072157
TITLE:	Commercial Property Investment Strategy Update
PURPOSE OF REPORT:	To review progress to date and consider next steps
DECISION MAKER:	Executive
DECISION DATE:	21 Nov 2017
FINANCIAL IMPACT:	Capital investment of £60m has already been approved. The report will consider this level of expenditure against the additional income aspiration of £3m per annum.
CONSULTEES:	Councillors and Corporate Management Team
CONSULTATION METHOD:	Presentation to Overview and Scrutiny Commission for consideration on 21 September 2017

REFERENCE:	I071506
TITLE:	Contract Award for Cleaning Contract
PURPOSE OF REPORT:	To approve the contract award for the Corporate Cleaning Contract (which includes a mixture of school sites and civic buildings).
DECISION MAKER:	Executive
DECISION DATE:	19 Dec 2017
FINANCIAL IMPACT:	Anticipated to remain within existing budgets
CONSULTEES:	As above
CONSULTATION METHOD:	Key site representatives form part of the Project team, however award decision will be made in consultation with the Portfolio Review Group and Corporate Management team prior to the Executive.

REFERENCE:	I070322
TITLE:	Revenue Budget 2018/19
PURPOSE OF REPORT:	To approve the Council's budget proposals for consultation.
DECISION MAKER:	Executive
DECISION DATE:	19 Dec 2017
FINANCIAL IMPACT:	Council's annual budget proposals.
CONSULTEES:	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
CONSULTATION METHOD:	Information will be provided on the Council's website; a letter will be sent to all business ratepayers and there will be a dedicated mailbox for comments.

REFERENCE:	I066989
TITLE:	Commercial Property Investment Opportunity
PURPOSE OF REPORT:	To consider properties (if any) in which the Council may seek to invest, in accordance with the Commercial Property Investment Strategy.
DECISION MAKER:	Executive Committee: Commercial Property
DECISION DATE:	19 Dec 2017
FINANCIAL IMPACT:	Additional income
CONSULTEES:	Corporate Management Team and Executive Members
CONSULTATION METHOD:	Via draft report

REFERENCE:	I067066
TITLE:	Calculation of the Council Taxbase
PURPOSE OF REPORT:	The calculation of the Council Taxbase for Bracknell Forest for the coming financial year.
DECISION MAKER:	Executive Member for Culture, Corporate Services and Public Protection
DECISION DATE:	31 Dec 2017
FINANCIAL IMPACT:	It is necessary for the Council to calculate and agree the taxbase for the coming year in order that the borough council and other precepting authorities may set the tax.
CONSULTEES:	None
CONSULTATION METHOD:	Not applicable.

REFERENCE:	I070471
TITLE:	Retender of Property and Motor Insurance Provider
PURPOSE OF REPORT:	That the Executive approves the award of contract for insurance provider for property and motor insurance policies with associated claims handling service.
DECISION MAKER:	Executive
DECISION DATE:	23 Jan 2018
FINANCIAL IMPACT:	Dependent on the state of the insurance market.
CONSULTEES:	Service Efficiency Group
CONSULTATION METHOD:	Circulation to Service Efficiency Group

REFERENCE:	I066990
TITLE:	Commercial Property Investment Opportunity
PURPOSE OF REPORT:	To consider properties (if any) in which the Council may seek to invest, in accordance with the Commercial Property Investment Strategy.
DECISION MAKER:	Executive Committee: Commercial Property
DECISION DATE:	23 Jan 2018
FINANCIAL IMPACT:	Additional income
CONSULTEES:	Corporate Management Team and Executive Members
CONSULTATION METHOD:	Via draft report

REFERENCE:	I071986
TITLE:	Equality Information Publication 2016-17
PURPOSE OF REPORT:	To approve the publication of workforce and service based equality information which the Council is required to produce annually together with an overarching report which summarises the above and includes other data relating to other aspects of the Equalities Act.
DECISION MAKER:	Executive Member for Council Strategy and Community Cohesion
DECISION DATE:	24 Jan 2018
FINANCIAL IMPACT:	Not applicable.
CONSULTEES:	Departmental Management Teams and Council Equalities Group.
CONSULTATION METHOD:	At meetings and via email.

REFERENCE:	I070323
TITLE:	Revenue Budget 2018/19
PURPOSE OF REPORT:	To recommend to Council the annual revenue budget.
DECISION MAKER:	Executive
DECISION DATE:	13 Feb 2018
FINANCIAL IMPACT:	Council's annual budget.
CONSULTEES:	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
CONSULTATION METHOD:	Information will be provided on the Council's website; a letter will be sent to all business ratepayers and there will be a dedicated mailbox for comments.

REFERENCE:	I071009
TITLE:	Polling Districts and Polling Places Review
PURPOSE OF REPORT:	To carry out a review of polling districts and polling places in the borough as required by Section 18 of the Representation of the People Act 1983 and Section 17 of the Electoral Administration Act 2013.
DECISION MAKER:	Executive
DECISION DATE:	17 Jul 2018
FINANCIAL IMPACT:	None.
CONSULTEES:	Residents of the borough.
CONSULTATION METHOD:	Consultation portal and parish meetings.

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TO: OVERVIEW AND SCRUTINY COMMISSION
16 November 2017

WORK PROGRAMME AND PANEL ACTIVITY UPDATE REPORT
Director of Resources – Democratic & Registration Services

1 PURPOSE OF REPORT

- 1.1 This report provides an update in respect of the Overview and Scrutiny (O&S) Work Programme for 2017-18 and Panel activity.

2 RECOMMENDATION

- 2.1 **That the O&S Commission reviews its progress and that of the O&S Panels against the Work Programme.**

3 REASONS FOR RECOMMENDATION

- 3.1 To review progress against the O&S Work Programme.

4 SUPPORTING INFORMATION

O&S Work Programme

- 4.1 The O&S Work Programme for 2017-18, incorporating each Chairman's assessment of progress (where provided), is at Appendix 1.

O&S Commission's Working Groups

- 4.2 The work outside formal meetings of the Commission has been connected with reviewing the projects making up the Council's Transformation Programme.

**5 ALTERNATIVE OPTIONS CONSIDERED / ADVICE RECEIVED FROM
STATUTORY AND OTHER OFFICERS / EQUALITIES IMPACT ASSESSMENT /
STRATEGIC RISK MANAGEMENT ISSUES / CONSULTATION**

- 5.1 Not applicable.

Background Papers

O&S Commission and Panel reports and minutes.

Contact for further information

Kirsty Hunt, Principal Democratic and Registration Services Officer (Governance)
01344 353108
e-mail: kirsty.hunt@bracknell-forest.gov.uk

Monitoring of Work Programme for Overview and Scrutiny in 2017/18

The Overview and Scrutiny (O&S) Chairmen's assessment of the progress on the work programme for O&S in 2017/18 is shown below, where the symbols represent:



Completed or on course for completion



Delayed or completion at risk






Will not be achieved in 2017/18

Comments by Overview and Scrutiny Commission Chairman




"The Commission's energies remain focused on the Gateway Reviews and establishing recommendations to ensure that the frontline services provided by the Council are adequately services and sustained by the centralised systems."




OVERVIEW AND SCRUTINY COMMISSION		Status / Comment
1.	Co-ordination of the work of the Overview and Scrutiny Panels This will include reviewing progress reports on the work of each Panel against the agreed work programme, and promoting consistency in the approach to budget scrutiny and other cross-cutting issues.	
2.	Routine monitoring of the performance of the Council's corporate functions To include: the Quarterly Service Reports of the Chief Executive's Office and the Corporate Services Department; and on-going monitoring of departmental performance and expenditure. To receive periodic briefings on the implementation of key strategies, particularly the Local Economic Framework and Strategy.	
3.	Exercising pre-decision scrutiny by reference to the Executive Forward Plan To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.	

4.	Transformation Programme To make an O&S input to the Council's Transformation programme, through participation in Gateway Review Meetings and Member briefings, both of a general nature and in relation to the Transformation Projects for: <ul style="list-style-type: none"> • Council-wide support services. • Citizen and customer contact. • Performance Management and Business Intelligence. 	
5.	2018/19 Budget Scrutiny To review the Council's budget proposals for the Chief Executive's Office and the Corporate Services Department for 2018/19, and plans for future years. To include a discussion with the Borough Treasurer during 2017 on the evolving budgetary position. Overview and Scrutiny Panels will also scrutinise the budget proposals in their departmental areas.	
6.	Crime and Disorder Committee To carry out the role of statutory 'Crime and Disorder Committee', to include an annual meeting with representatives of the Community Safety Partnership.	

Comments by Adult Social Care and Housing Overview and Scrutiny Panel Chairman



No comments received.



ADULT SOCIAL CARE AND HOUSING OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	Monitoring the performance of the Adult Social Care, Health and Housing Department To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports on complaints received), and being briefed on the progress of any significant developments.	
2.	Exercising pre-decision scrutiny by reference to the Executive Forward Plan To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.	
3.	2018/19 Budget Scrutiny To review the Council's Adult Social Care and Housing budget proposals for 2018/19, and plans for future years.	

4.	Sustainability and Transformation Partnership Jointly with the Health O&S Panel, to monitor the delivery of the Sustainability and Transformation Partnership (STP). The on-going engagement with the STP will include a focus on the interface with the Council's social care function, and participation in the STP's public engagement process.	
5.	Housing Strategy and Supply To complete the input to the new Housing Strategy and the review of aspects of Housing Supply.	
6.	Transformation Programme To make an O&S input to the Council's Transformation programme, through participation in Gateway Review meetings and Member briefings, in relation to the Transformation Project for Adult Social Care.	

Comments by Children, Young People and Learning Overview and Scrutiny Panel Chairman





No comments received.


CHILDREN, YOUNG PEOPLE AND LEARNING OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	Monitoring the performance of the Children, Young People and Learning Department To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports of the Local Safeguarding Children Board, and on complaints received). Monitoring: <ul style="list-style-type: none"> The Executive's on-going review of LEA schools' performance. The action taken by the Executive to earlier reports by the Panel. 	
2.	Exercising pre-decision scrutiny by reference to the Executive Forward Plan To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.	

3.	2018/19 Budget Scrutiny To review the Council's Children, Young People and Learning budget proposals for 2018/19, and plans for future years.	
4.	Transformation Programme To make an O&S input to the Council's Transformation programme, through participation in Gateway Review meetings and Member briefings, in relation to the Transformation Projects for: <ul style="list-style-type: none"> • Early Help and Prevention. • Schools support services. 	

Comments by Environment, Culture and Communities Overview and Scrutiny Panel Chairman





No comments received.

ENVIRONMENT CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	Monitoring the performance of the Environment, Culture and Communities Department To include on-going review of the Quarterly Service Reports; the performance of the Department, review of any inspection reports or self-evaluations, and monitoring significant departmental developments, particularly the Coral Reef redevelopment and the Local Development Framework.	
2.	Exercising pre-decision scrutiny by reference to the Executive Forward Plan To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.	
3.	2018/19 Budget Scrutiny To review the Council's Environment, Culture and Communities budget proposals for 2018/19, and plans for future years.	
4.	Houses in Multiple Occupation A review of the Council's involvement with Houses in Multiple Occupation (HMO).	
5.	Transformation Programme To make an O&S input to the Council's Transformation programme, through participation in Gateway Review meetings and Member briefings, in relation to the Transformation Projects	

	for: <ul style="list-style-type: none"> • The Leisure Review. • The Libraries Review. • The Arts Review. • Parks and Countryside. • Planning and Building Control. 	
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Comments by Health Overview and Scrutiny Panel Chairman

No comments received.

HEALTH OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	Monitoring the performance of the Local NHS Organisations and the Adult Social Care, Health and Housing Department in relation to health To include on-going review of the Quarterly Service Reports and monitoring significant developments, particularly measures to promote self care and healthy living.	
2.	2018/19 Budget Scrutiny To review the Council's budget proposals for public health in 2018/19, and plans for future years.	
3.	Responding to NHS Quality Accounts and Consultations The government's statutory guidance states that the annual "Quality Accounts" submitted by providers of NHS services should contain observations of O&S committees. Also, the Panel is a statutory consultee for any substantial variation in NHS services affecting the Borough.	
4.	Sustainability and Transformation Partnership Jointly with the Adult Social Care and Housing O&S Panel, to monitor the delivery of the Sustainability and Transformation Partnership (STP). The on-going engagement with the STP will include a focus on the interface with the Council's social care function, and participation in the STP's public engagement process. The Health O&S Panel has made a commitment to monitor the progress of the STP, and the General Practice Forward View, robustly and regularly.	

**TO: OVERVIEW & SCRUTINY COMMISSION
16 NOVEMBER 2017**

**BRACKNELL FOREST INFRASTRUCTURE PROVISION
Director of Environment, Culture & Communities**

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to update the Commission on progress with the provision of infrastructure supporting the current local plan and the future infrastructure planning to sit alongside and within the Comprehensive Local Plan.

2. RECOMMENDATION

That the Commission notes progress on the delivery of infrastructure in line with the Council's Infrastructure Delivery Plan and Regulation 123 list, and acknowledges the preparatory work being undertaken on Infrastructure provision to support the new Comprehensive Local Plan.

3. REASONS FOR RECOMMENDATION

- 3.1 To advise the Commission of progress being made on the provision of infrastructure and infrastructure planning to support the Comprehensive Local Plan.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None.

5.0 Background

- 5.1 As part of the development of the Site Allocations Local Plan (SALP) the Council prepared an Infrastructure Delivery Plan (IDP) in October 2012, setting out the infrastructure requirements of the borough up to 2026. This is published on the Council's website and can be found at the following link. <https://files.bracknell-forest.gov.uk/sites/bracknell/documents/sal105-infrastructure-delivery-plan-post-submission-sadpd.pdf?5R5UEdthEdzZpuKg07EprDp2ZM1bHD4I>
- 5.2 Infrastructure within the IDP was then either defined for provision in site-specific policies (in the SALP) to be provided via section 106, or was taken forward into Community Infrastructure Levy (CIL). Those projects to be funded through CIL were defined in the Council's adopted Regulation 123 list which can be found at the following link. https://files.bracknell-forest.gov.uk/sites/bracknell/documents/cil-regulation-123-list.pdf?JwqKnSBB8PuZUcp66CLhYXx_36z_yzwn.
- 5.3 Other infrastructure obligations (to be secured through s.106 agreements) are set out in the Council's Planning Obligations Supplementary Planning Document which can be found at the following link <https://www.bracknell-forest.gov.uk/planning-and-building-control/planning/planning-policy/supplementary-planning-documents-spds/planning-obligations-supplementary-planning-documents>

- 5.4 Since 2006 (the start of the plan period) the Council in partnership has helped secure delivery of;
- major road improvements (A329 Corridor),
 - new road infrastructure including Warfield Link road (Sopwith Road),
 - road safety improvements such as new pedestrian crossing points,
 - footpath and cycle way provision and improvements including a new bridge over Mill Lane,
 - Urban Traffic Management Controls (UTMC) to enable intelligent management of the road network,
 - new public realm, and highway improvements and car parking provision in and around Bracknell town centre,
 - new education facilities including the delivery of new and expanded schools including a new secondary school at Binfield Learning Village and a new primary School at Warfield and further provision in Binfield and Crowthorne either under construction or with planning approval,
 - new open spaces, play and sports provision and SANG land with in the region of 130 hectares transferring to the Council in coming years,
 - new and upgrade children's play areas across the borough,
 - new 3G sports pitches including the sports centre and Bracknell Town Football Club
 - new community facilities at Jennets Park and The Parks,
 - provision of an additional Chapel at the Crematorium,
 - Brants Bridge Health provision,
 - new allotment provision at Warfield,
 - Sustainable Drainage Features (SuDS),
 - the roll out of Superfast Broadband to rural communities, and
 - Recycling facilities on strategic developments including Jennets Park, The Parks and Warfield.
- 5.5 Since the publication of the SALP and commencement of work on the Comprehensive Local Plan officers have been assessing the new infrastructure needs of the Borough looking beyond 2026. This has taken two forms, firstly through the development of evidence to support the Local Plan, including;
- developing work on transport modelling of the SHELAA sites,
 - the sports and open space provision outlined in the Play Open Space and Sports study (POSS),
 - the Playing Pitch Strategy (PPS),
 - a revised Thames Basin Heaths Special Protection Area SPD (due for public consultation in early 2018),
 - the Strategic Housing Market Assessment in the terms of Affordable Housing, and
 - the Water cycle study covering water supply and waste water provision.
- 5.6 The Second area has been discussions with service providers about their future plans and the likely impact on provision of infrastructure and services with the anticipated growth of the borough. This has included conversations with;
- the Local Education Authority;
 - Statutory bodies (Natural England, Environment Agency, Sport England)
 - the CCG and local health providers;
 - water providers ;

- internal service providers (community provision/ SANG provision/Library provision)
- Parish Councils on local projects and priorities.

Next steps

- 5.7 As the Council moves toward the publication of a preferred option Local Plan, work on infrastructure provision can be targeted to that scenario so that requirements can be built into new site policies, and an updated Infrastructure Delivery Plan. This will enable meaningful conversation with service providers and site promoters about what needs to be provided and what can be secured. As part of this the Council will review its 123 list to set out clearly what would be provided through CIL, through section 106 or other means.
- 5.8 The new IDP will be iterative throughout the Local Plan process and refined with each consultation stage. Therefore it is anticipated that a Preferred Options IDP will be published for public consultation alongside the Preferred Options CLP in early 2018.

Contact for Further Information

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